



Shri Shankaracharya Institute Of Professional Management & Technology

P.O. Sejbahar, Mujgahan, Raipur (C.G.)

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SSIPMT/PR/2018/00106-A

20.07.2018

Notice

Subject: Establishment of Internal Quality Assurance Cell (IQAC) from the academic year 2018-19.

As per the guidelines of UGC, the Internal Quality Assurance Cell (IQAC) have been constituted in the institute, under as:

A. Chairperson - Dr. Alok Kumar Jain

B. Members:

1. Mr. Nishant Yadav (Member-Senior Administrative)
2. Mr. Atul Chakrawarti
3. Dr. Jyotiprakash Patra
4. Ms Hemlata Sinha
5. Mr. Riju Bhattacharya
6. Mr. Manish Sakhlecha
7. Dr. Apoorva Mishra

C. Two external experts on Quality Management - Member

1. Mr. Gurinderpal Singh
2. Mr. Hridyesh Singhal

D. Member Secretary / Coordinator - Mr. Naveen Jain

Member Secretary (Coordinator) of the committee by default will also be the coordinator of NBA/NAAC etc. and will operate the activities of the cell viz. conduction of Periodical Meeting, Preparation of Agenda, Minutes, Action taken reports and their Documentations.

(Dr. Alok Kumar Jain)
Principal

Copy to:

- All HODs - For kind information & NA please
- 1st year in-charge - For kind information & NA please
- Prof. Atul Chakrawarti - Member BG
- PRO,TPO, Account Section, Student Section, Library, Exam Control for kind information & NA please
- Director - For kind information
- Chairman (Governing Body) - For kind information



Internal Quality Assurance Cell (IQAC)

Vision

To ensure the quality culture in SSIPMT through institutionalizing and internalizing all the initiatives taken with internal and external support.

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.*
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.*

The Internal Quality Assurance Cell (IQAC) at Shri Shankaracharya Institute of Professional Management and Technology (SSIPMT) was established on 20/07/2018 to work towards the realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. For this, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence. The work of the IQAC is another step towards the internalization and institutionalization of quality enhancement initiatives at SSIPMT. It will inculcate a sense of belongingness and participation in all the constituents of the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It will become a vehicle for ushering in quality enhancement by working out planned interventionist Internal Quality Assurance Cell (IQAC).

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks*
- b) The relevance and quality of academic and research programmes*
- c) Equitable access to and affordability of academic programmes for various sections of society*
- d) Optimization and integration of modern methods of teaching and learning*
- e) The credibility of evaluation procedures*
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services*
- g) Sharing of research findings and networking with other institutions in India and abroad*

Functions



- a) *Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;*
- b) *Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;*
- c) *Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;*
- d) *Dissemination of information on various quality parameters of higher education;*
- e) *Organization of inter and intra institutional workshops, seminars on quality related Themes and promotion of quality circles;*
- f) *Documentation of the various programmes/activities leading to quality improvement;*
- g) *Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;*
- h) *Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;*
- i) *Development of Quality Culture in the institution;*
- j) *Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.*

Benefits

IQAC will facilitate / contribute to

- a) *Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;*
- b) *Ensure internalization of the quality culture;*
- b) *Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;*
- c) *Provide a sound basis for decision-making to improve institutional functioning;*
- d) *Act as a dynamic system for quality changes in the institution;*
- e) *Build an organized methodology of documentation and internal communication*


(Mr. Naveen Jain)
IQAC Coordinator